

# PUTNAM COUNTY BOARD OF COMMISSIONERS



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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Friday, October 4, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, October 4, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

Chairman Billy Webster  
Commissioner Kelvin Irvin  
Commissioner Daniel Brown  
Commissioner Trevor Addison

### *ABSENT*

Commissioner Bill Sharp

### *STAFF PRESENT*

County Attorney Barry Fleming  
County Manager Paul Van Haute  
Deputy County Manager Lisa Jackson  
County Clerk Lynn Butterworth

## **Opening**

### 1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:00 a.m.  
(Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

### 2. Invocation

Dr. Ford G'Segner gave the invocation.

### 3. Pledge of Allegiance (TA)

Commissioner Addison led the Pledge of Allegiance.

4. Special Presentations

a. Stryker Presentation

EMS Director Brad Murphey introduced Mr. Preston Willis and Mr. Lee Dupree from Stryker. They demonstrated the Lucas 3 chest compression device, explained its purpose and answered questions.

b. Departmental Presentation-Public Works

Public Works Director Tony Clack introduced his staff and told a little about each of them: Anthony Frazier, Kyle Ingram, Rennis Miller, Jeffery Moran, Jimmy Morrell (not able to be here), Lonnie Griffin, Benjamin Steel, Jerry Dennis, Mark Chapman, Wyatt Manson, Alan Holder, Wayne Parham, Robert Bustion, Lawson Little, and Sylvester Wimberly (not able to be here).

**Regular Business Meeting**

5. Public Comments

Mr. Donald Cottrell commented on Georgia Power asking for an increase.

6. Approval of Agenda

**Motion to approve the Agenda.**

**Motion made by Commissioner Addison, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

7. Consent Agenda

a. Approval of Minutes - September 17, 2019 Zoning Public Hearing & Regular Meeting (staff-CC)

b. Authorization for Chairman to sign Rural Fire Defense Cooperative Lease Agreement and Memorandum of Understanding (staff-Fire)

**Motion to approve the Consent Agenda.**

**Motion made by Commissioner Addison, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

(Copy of agreement and MOU made a part of part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

8. Approval of Social Media User Policy (staff-CM/PIO)

County Manager Van Haute & Public Information Officer McMullen explained the purpose of the policy and answered questions.

**Motion to approve the Social Media User Policy as presented.**

**Motion made by Commissioner Addison, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

(Copy of policy made a part of the minutes on minute book page \_\_\_\_\_.)

9. Awarding of Solicitation #19-42001-001 Old Phoenix Road at Lake Oconee Guardrail Replacement (staff-CM)

**Motion to award Solicitation 19-42001-001 Old Phoenix Road at Lake Oconee Guardrail Replacement to E&D Contracting in amount of \$237,986.75.**

**Motion made by Commissioner Addison, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

10. Approval of Grand Jury decision to increase Bailiff pay and Grand/Traverse Juror pay (COC/SO)

County Attorney Fleming explained that the board can accept the Grand Jury recommendation, deny it, or modify it.

No action was taken, but the board did ask the County Manager to give this to the Finance Director for consideration for the FY21 budget.

### **Reports/Announcements**

11. County Manager Report

County Manager Van Haute reported the following:

- Check out all the doors in the Administration Building and thank the Putnam County High School Art Department for their hard work decorating our doors for Breast Cancer Awareness month. He also thanked HR Director Miller and her team for their work on the kickoff program and month-long awareness efforts. Be sure to vote for your favorite door.
- Congratulations to Finance Director Cook on winning the GGFOA President's Award and Jr. Accountant Barbara Vargo for earning her Certified Finance Officer Certificate. Thanks for all you do for Putnam County.

12. County Attorney Report

No report but requested an Executive Session.

13. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: absent

Commissioner Addison: none

Chairman Webster: reminded the board that we are working with the Middle Georgia Regional Commission to rewrite Chapter 66 (Zoning) of the Code of Ordinances. One of the first steps is to get comments and feedback from community stakeholders regarding the rewrite. Planning & Development Director Jackson distributed packets explaining the various stakeholder meetings that are planned and requested input from each commissioner on who to invite to these meetings. She requested the information get submitted back to her by next Friday, October 11, 2019.

**Executive Session**

14. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session for litigation purposes.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Addison.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

Meeting closed at approximately 10:30 a.m.

15. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Commissioner Addison, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

(Copy of affidavit made a part of the minutes on minute book page \_\_\_\_\_.)

Meeting reconvened at approximately 10:56 a.m.

16. Action, if any, resulting from the Executive Session

County Attorney Fleming reported that one legal matter was discussed with no final action taken.

**Closing**

17. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Addison.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison**

Meeting adjourned at approximately 10:57 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman